



April 27, 2010

City Council Committee Report

To: Mayor & Council

**Fr: Richard Perchuk, Manager of Operations
Mike Mostow, Fleet & Solid Waste Supervisor**

Re: Solid Waste Department Seasonal Labourer

Recommendation:

That Council of the City of Kenora hereby approve the hiring of one Solid Waste Seasonal staff for a total of 26 weeks between May and October.

Background:

With the large volumes of “drive-in traffic” at the Transfer Station, it is time to implement an onsite Laborer position. We have commenced site modifications now, to minimize the handling of garbage and recycle at the site. This will enhance how we control the material deposited on site. The changes will also move the drop areas out of the view of the scale attendant. Currently the staff depends on radio communications to control drop areas. The operators cannot be at all of the locations on the site while we are open to the public.

We are starting a Waste Electronic Recycle area that will need staff attendance to ensure its success. Dropped items need to be sorted, packed and stored for shipment. Our current staffing levels do not allow for operators to be on the ground lending assistance to the public. We often see materials in the garbage that could have been recycled, had the people put it in the proper area. Any improvements in this area will minimize our impact to our Landfill site.

Job Outline:

A Seasonal Labourer would work from May to the end of October, 36 hours per week with Tuesdays and Wednesdays off. This person would look after the Waste Electronic area as well as policing the recycle depot. The new Bin Wall will require staff attention to ensure items are properly sorted.

Budget:

This position represents a cost of \$23,300. As a result of some staff vacancies during 2010 within the Solid Waste department, this cost can be addressed in the existing solid waste budget with no budget amendments. This matter will form part of the budget deliberations for 2011.

Communication Plan/Notice By-law Requirements:

Resolution required. Distribution: R. Perchuk, M. Mostow